

ON THE DAY WEDDING COORDINATOR

# THE JOY PLANNER OUR SERVICES

What We Can Do To Help

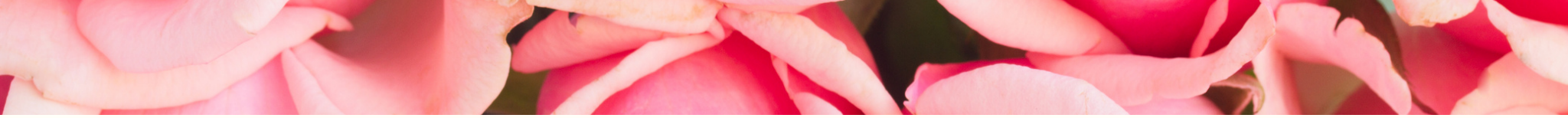




## THE BIG THINGS

## WHAT DO YOU NEED?

Planning Power Hour  
Planning Support Package  
On The Day Coordination  
Sound and Lights Production  
Clear Up Service



# PLANNING SUPPORT

## PLANNING POWER HOUR - £95

Start as you mean to go on! This power hour will kick off your planning by helping you set a good budget and what you need for your big day. Includes a spreadsheet tool to help you keep track of your spends, guests and suppliers.

## PLANNING SUPPORT PACKAGE - £275

Book four one hour sessions up front to be used whenever you need them. Whether it's supplier advice, ideas for key elements of your day or support to manage your budget you can book your session in as things come up.

## ON THE DAY COORDINATION - FROM £850



THE JOY PLANNER

## TIMELINE

We will work together on your wedding day timeline so I know exactly what you expect to happen. We will discuss communication and how you want your day to run - then you can relax and enjoy it knowing everything is covered.

## SUPPLIERS

I will take over the communication with your suppliers after an introduction from you 6 weeks before your day. I will keep you up to date as your day approaches so you can get excited with no stress.

## DAY SET UP

I will set up your room in line with your vision, coordinating with any one supplying elements and set to your seating plan. You will see all your ideas and plans come to life and the excitement from your guests as they share your day with you

## TROUBLE SHOOTING

We'll be there to help trouble shoot on the day should something not go to plan. We don't want you to worry or be on the phone trying to sort things out when you've got so much to enjoy.



# SOUND AND LIGHTS PRODUCTION - BESPOKE QUOTE

## MAKE YOUR RECEPTION SOUND LIKE THE BEST GIG YOU'VE EVER BEEN TOO

Bespoke price quotes will be provided based on size of venue, and entertainment type. We work regularly with some of the UK's best party function bands and can help you book them!

### SOUND

Our expert sound engineer has worked with all types of music and entertainment from acoustic soloists and DJ's to 60 piece orchestras. We will ensure your guests are immersed in fantastic sound quality that brings the party to life.

### LIGHTS

Make your party glow with up-lighters and your night amazing with a selection of the latest LED moving lights. We provide set ups for bands and DJ's that will make your reception the best ever.

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## CLEAR UP SERVICE - £250

If you've booked a venue or marquee that does not include clear up then we can do this for you. This includes rubbish bagging, wipe down of tables and collection of hired items if being collected the following day.

You won't have to rely on family and friends to help you and stay relaxed after your big day has gone off without a hitch!

# HINTS AND TIPS



THE JOY PLANNER



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**GET IN TOUCH!**