



CASTLE HOTEL  
WINDSOR



# MEETINGS & EVENTS

AT THE CASTLE HOTEL WINDSOR





## WELCOME TO THE CASTLE HOTEL, WINDSOR

Sitting majestically in the heart of the historic royal town, the Castle Hotel, Windsor - MGallery Hotel Collection is one of the most regal buildings in Windsor.

### AN UNFORGETTABLE VENUE FOR MEETINGS AND EVENTS

From humble beginnings as the Mermaid Inn in 1528, to receiving a Royal Warrant and becoming an official posting inn a hundred years later, the Castle Hotel was regarded as one of the finest inns in the Windsor area. It retains a prestigious reputation today more than ever.

The Castle Hotel remains an extraordinary boutique venue, exquisitely restored to preserve all the charm and character of its history. Whether you're hosting an elaborate conference, private board meeting or team building sessions, this picturesque, easily accessible location, with a wide choice of contemporary accommodation, is everything you need for a successful event.

## FLEXIBLE MEETING SPACES IN A HISTORIC, PICTURE-PERFECT SETTING

The Castle Hotel offers 11 flexible meeting spaces, crowned by the stunning Windsor & Georgian Suite, Windsor's largest and most historic ballroom. With its breathtaking vaulted ceilings and majestic chandelier, the Suite's rich past has played host to many royal and aristocratic figures.

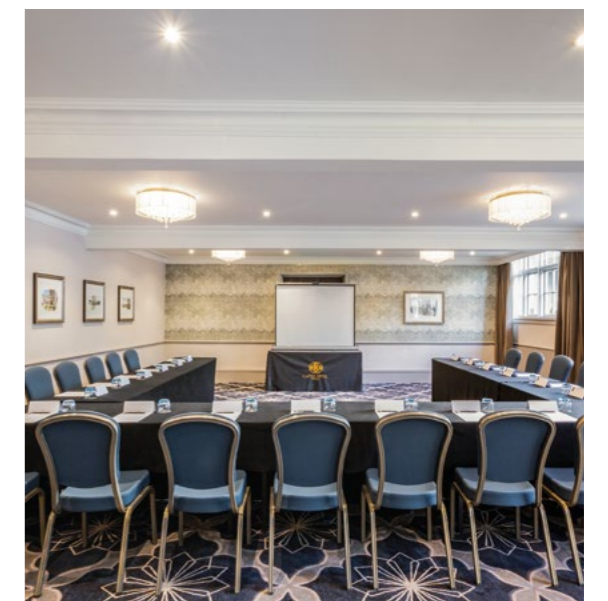
Our Georgian style rooms have a maximum capacity of 400 guests, accommodating your conference with ease.



Meanwhile, a further 10 superbly appointed meeting rooms offer the flexibility to host every event on your agenda. Whichever space you choose, you'll receive the highest levels of attention to detail.

Your dedicated meeting planner will help you choreograph every second of your day, supported by the knowledge and experience of our friendly staff. They will ask the right questions to find out what's important to you and take ownership on the day to ensure everything runs seamlessly.

Experience the beauty and history of the Castle Hotel, Windsor first-hand. Our welcoming team would be more than happy to give you a personal tour of this extraordinary venue.





## MEETING ROOMS

ROOMS	Room length, width & height	CAPACITIES						FEATURES	
		Theatre	U-shape	Board-room	Class-room	Banquet	Cabaret	Natural Light	Bar
WINDSOR & GEORGIAN	L: 28m, w: 10-12m, h: 4-10m	400	60	50	150	300	160	✓	✓
WINDSOR	L: 18m, w: 12m, h: 10m	240	60	50	96	192	96	✓	✗
GEORGIAN	L: 10m, w: 10m, h: 4m	80	30	24	30	60	40	✗	✓
SANDRINGHAM	L: 10.1m, w: 7.4m, h: 3m	80	30	24	30	60	40	✓	✓
BALMORAL	L: 10.4m, w: 8m, h: 4m	80	30	24	30	60	40	✓	✓
BLENHEIM	L: 7.8m, w: 4.8m, h: 2.5m	n/a	n/a	14	n/a	16	n/a	✓	✗
CHATSWORTH	L: 4.6m, w: 3.8m, h: 2.3m	n/a	n/a	12	n/a	n/a	n/a	✓	✗
HOLYROOD	L: 6.5m, w: 3.6m, h: 2.5m	n/a	n/a	8	n/a	n/a	n/a	✓	✗
WARWICK	L: 3.6m, w: 3.2m, h: 2.3m	n/a	n/a	6	n/a	n/a	n/a	✗	✗
HAMPTON	L: 3.3m, w: 2.7m, h: 2.3m	n/a	n/a	4	n/a	n/a	n/a	✓	✗
ETON	L: 4.7m, w: 3.5m, h: 2.6m	n/a	n/a	9	n/a	10	n/a	✗	✗



## FULLY INCLUSIVE, FLEXIBLE PACKAGES

We offer a selection of flexible packages which we can tailor to your personal meeting requirements.



### Our day delegate and 24-hour delegate packages\* include:

- A warm welcome from your dedicated meeting host
- Your fully equipped meeting space, complete with complimentary mineral water and meeting stationery
- Three refreshment breaks throughout the day, including our speciality teas, at the times specified by yourself
- Unlimited tea, coffee and soft drinks available throughout the day from our conference & events centre pantry
- Healthy lunch menus – seasonally adjusted and freshly prepared to your needs
- LCD projector, screen and flip chart with user guide, full on-site support and free Wi-Fi



## WE PRIDE OURSELVES ON MAKING EVERY MEETING UNIQUE AT CASTLE HOTEL

Let our experienced conference team know your individual tastes and requirements, and we'll take care of the rest.

\*Includes dinner, bed and breakfast for single occupancy in a Classic room.

## MEMORABLE MENUS WITH THE FINEST, FRESHEST INGREDIENTS

Our inspiring array of food and refreshments are certain to keep your guests feeling refreshed, delighted and engaged throughout the day:

- The Pantry – our refreshment station in the heart of our conference and events centre which provides delegates with free flowing tea, coffee & soft drinks throughout the day
- We create avant-garde menus, based on your own personal tastes and ideas. Just tell us the type of refreshments you favour, and our chefs will cook up a storm
- Our seasonal menus offer a delicate balance of flavours, using locally sourced ingredients where possible
- A mixture of traditional favourites and wholesome, healthy options promise to satisfy your whole party, and prepare them for an energising event
- We also offer a wide range of dining options for evening meals, from the atmospheric restaurant to intimate private dining



## A MEMORABLE MOMENT YOUR GUESTS WILL NEVER FORGET

Time permitting, we'd love to give your guests a Memorable Moment. No two MGallery Hotel Collection hotel experiences are the same.

At the Castle Hotel, our Memorable Moment transports you on your own private tour of Windsor, taking in the sites of Windsor Great Park and Windsor Castle from the doorstep of the hotel.

Contact our team to find out more and plan your memorable experience.



Of course, due to its exclusive nature, our Memorable Moment is subject to availability and must be pre-booked as an additional extra per person, for a maximum of 12 guests. For prices, terms and conditions, please check with the hotel in advance.



A WONDERFULLY-  
RESTORED BOUTIQUE  
HOTEL FOR A TRULY  
RELAXING STAY

There's no mistaking the Castle Hotel, Windsor – MGallery Hotel Collection 108 bedrooms, including five exquisite suites. Each elegantly restored in testament to the hotel's Georgian elegance. A contemporary take on a rich history.

Soft colour palettes and neutral shades are designed to give your guests complete peace of mind, while a convenient range of accessories including complimentary high-speed Wi-Fi, White Company Noir toiletries, bathrobes, slippers and Nespresso coffee machines\* ensure a luxurious stay.



\*Only available in Superior rooms and Suites.



## AN INIMITABLE LOCATION FOR A REMARKABLE MEETING VENUE

### Exquisite facilities:

- 11 meeting rooms
- The Pantry
- 108 bedrooms and suites
- Championship golf nearby
- Central location in the heart of Windsor
- Onsite car parking

### Close by:

- Windsor Castle
- Windsor Guildhall
- Eton College
- Savill Garden
- Legoland
- Windsor Great Park
- Ascot and Royal Windsor racecourses
- Thorpe Park
- River Thames

## ACCORHOTELS PROGRAMMES

MGallery Hotel Collection is part of AccorHotels, which means that you can benefit from a number of programmes designed to bring you additional benefits and advantages.

### Le Club AccorHotels

Register to join Le Club AccorHotels, our free loyalty programme. You'll be rewarded every time you stay at one of more than 2,500 hotels worldwide.

Points can be redeemed for rewards and used any time, anywhere – or you can convert them into airline miles.

### Le Club AccorHotels Meeting Planner

The Le Club AccorHotels offer for meeting planners gives you outstanding benefits in 1,400 hotels around the world including Sofitel, MGallery Hotel Collection, Pullman, Novotel, Mercure and ibis Styles hotels worldwide:

- Earn Le Club AccorHotels points with every event
- Gain rewards and recognition with every meeting at any of our Sofitel, MGallery Hotel Collection, Pullman, Novotel, Mercure and ibis Styles hotels worldwide
- €2 = 1 Le Club AccorHotels point
- Enjoy rewards valid 365 days a year at over 2,500 hotels
- Convert your Le Club AccorHotels points into airline miles through a variety of frequent flyer programmes
- Benefit from other advantages from our partners

For more information and to register, visit [accorhotels.com](https://www.accorhotels.com)



### AccorHotels Business Account

The hotel payment account that puts your business first: our AccorHotels Business Account makes managing your hotel expenditure easy. Designed to give you all the control and convenience you need, it enables you to:

- Guarantee reservations
- Pay for accommodation at over 180 UK hotels
- Pay for food and drinks
- Pay for meeting rooms\*
- Select from luxury to low-cost hotels to suit every budget

And the benefits don't stop there. Once registered for the AccorHotels Business Account you'll receive up to 45 days' interest-free credit, monthly management reports and instant online access to your account including access to the previous 12 months' transactions.

Apply for your free hotel payment card today at [businessaccount.accorhotels.com](https://businessaccount.accorhotels.com)

\*Terms and conditions apply. The AccorHotels Business Account is designed for small meetings and cannot be used to pay deposits.



## CONTACT US

For further information on Castle Hotel, Windsor and to discuss your meeting requirements please contact:

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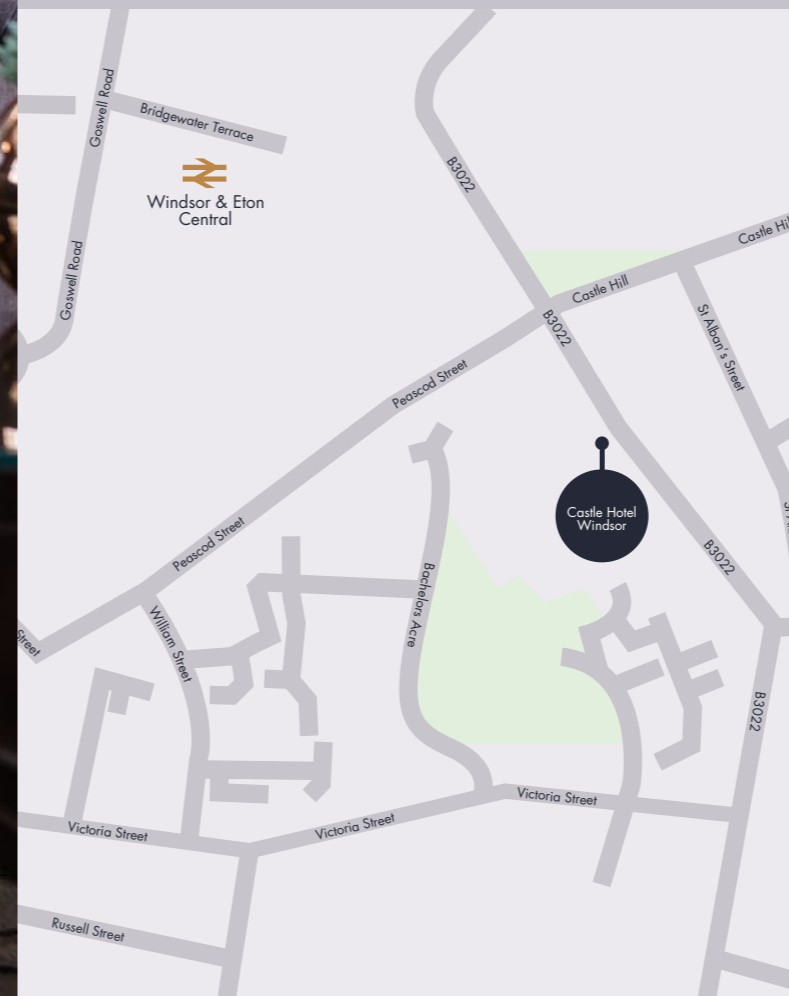
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## FIND US

### Arriving by road

Via the M4, exit at Junction 6 and take the A332 to Windsor. Continue past the turn for the town centre, then at the first large roundabout take the first left onto Clarence Road. Continue straight on through the sets of traffic lights and the roundabout, where you reach Victoria Street. At the T-intersection turn left onto Sheet Street and follow it around onto High Street and you will see the hotel on the left, opposite Windsor Guildhall.

### By rail

Windsor & Eton Central Rail Station, 0.2 miles  
(approximately 2 minutes)

### By air

London Heathrow Airport, 12.3 miles  
(approximately 19 minutes)

### By boat

Windsor & Eton Riverside Station, 0.4 miles  
(approximately 4 minutes)





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[castlehotelwindsor.com](http://castlehotelwindsor.com)

