



Northern Stage – Wedding Receptions

Venue Hire Terms & Conditions

Holding Deposit

A non-returnable deposit of £250+VAT will be payable to secure a booking.

Cancellation Policy

- Should the event be cancelled more than six months prior to the event there will be no charge to the hirer (excluding the £250+VAT non-returnable deposit).
- Should the event be cancelled between three months and six months prior to the event, 50% of the hire charge will be payable by the hirer.
- Should the event be cancelled in the three months prior to the event 100% of the hire charge will be payable by the hirer.

Venue Rules

- The Hirer will only have access to those areas that have been included in the hire charge.
- Any damage caused to Northern Stage property or equipment by the Hirer will be recharged.
- No animals/pets (with the exception of Guide and Hearing Dogs) shall be brought into the theatre.
- Only food and drink purchased on the premises can be consumed in the Foyer Café Bar.
- Smoking is not permitted in any area of the building.
- Alcohol is not permitted backstage.
- Northern Stage cannot accept responsibility for loss or damage to property that is brought into Northern Stage by the hirer or their guests.
- The Hirer and his/her staff must comply with Northern Stage's health and safety policy.
- In the event of an accident to any of the Hirer's party in the venue during the hire this must be reported to the Duty Manager as soon as possible after the incident occurs.
- Personal parking is not permitted on the site.
- Fire doors must be kept closed at all times. The use of wedges is not permitted.
- Northern Stage management may withdraw any equipment brought into the building by the Hirer that does not comply with current regulations or is considered unsafe. Any cost incurred will be recharged to the Hirer.

- All electrical equipment brought into the building by the Hirer must have a current PAT test certificate, which is available for the management to inspect.
- Northern Stage management reserves the right to put in place any staff or system in order to ensure safe working practices are maintained.